REQUEST FOR INFORMATION: Release of Health Records

Request for Health Records:

- 1. Download and print the <u>Authorization for Use and Disclosure of Protected Health Information</u> form.
- 2. Complete and sign the request form and fax or mail (Incomplete requests cannot be processed).
- 3. The cost of copies are based on request type.
- 4. Send completed request to the Health Information Management (HIM) via fax or mail. You may also provide the completed authorization form in person at our office.

Fax Number: <u>562-803-0167</u>

Mailing Address: Rancho Los Amigos National Rehabilitation Center

7601 Imperial Hwy, Bldg. 603 HIM

Downey, CA 90242

Contact Information and business hours: Release of Information Area, 562-401-7122

8:00 A.M. to 4:30 P.M.